



**To:** Ministries Foundation Board of Directors

**Date:** April 9, 2021

Welcome to our **April Board of Directors meeting.**

Because you all seemed to enjoy the breakout rooms and smaller conversation opportunities at our February meeting, we will do more of that this month. I have invited five ministry directors to join us and participate in the breakout rooms.

Participating will be Sue Gehlsen, St. Mary's Health Clinics; Martha Nemesi, Learning In Style School; Cheryl Behrent, Sarah's . . .an Oasis for Women; and Bridgette Kelly and Lisa Murphy, St. Joseph Worker Program. Each will talk about:

1. How has this year of Covid changed your work? (How has Covid changed how your ministry responds to the people you serve?)
2. How will you continue to respond to these new needs?

Each of you will be assigned to one breakout room. After 30 minutes of conversation with one ministry director, members of the board will reconvene and share what they heard with the larger group. By the end of the afternoon, all of us will hear about how the CSJ ministries continue to respond to the needs of this time.

We will work on our regular business first, from 4 pm to 4:45. We have some work to do. As I mentioned in last week's letter, we have entered our final quarter of our fiscal year with some important projects in the works:

- We will host the Carondelet ~~Gala~~ Celebration on May 7.
- Bold Moves 2030 assessment work will be completed by Fox Advancement.
- The Province will make decisions on the future of the ministries based on Bold Moves 2030.
- If the Province decides to proceed, Fox Advancement will begin to market test the viability of a capital campaign to support the future the Province envisions.

**A few updates:**

1. **Carondelet ~~Gala~~ Celebration:**

- Stacy Jacobson continues to do a great job of leading the Gala. With just a few weeks to go, we still have some important needs. We need help driving attendance. I guarantee there will never be an

easier event to promote: it's free, it will only take 40 minutes or so of your evening, and you do not have to get dressed up or leave your house. It does not get easier than this!

There's still time to enroll as a Carondelet Champion, and Stacy will talk about this at the meeting. But there's no reason to wait. You can immediately register to be a Carondelet Champion at <https://csjministriesfoundation.org/championsignup/> Once registered you will receive a media kit & tools to help spread the word. Tell everyone you know about the Carondelet Gala – by sharing the event registration link at <https://csjministriesfoundation.org/celebration>

We also still need auction items, especially gift cards.

- Donate a gift card or gift basket for the online auction, with a minimum value of \$50. This is a great year to purchase gift cards from restaurants that would welcome the revenue and then donate them to the auction. (Unlike in past years, we are not actively soliciting restaurants for donations this year.)
  - Help sponsor one of our signature/premier auction items: a private dinner with wine tastings at Luci Ancora Restaurant for up to 40 people. Luci's has offered this at cost. We expect the bids to far exceed the cost of the event. Please email [Mimi](#) if you would like to help defray the cost.
  - Check out the [Carondelet Celebration web page](#) for more useful information!
2. **2021-22 Budget:** The Finance Committee is presenting a first (rough) draft of the 2022 Budget and Operations Plan at this meeting, and we have uploaded it to the portal in advance. Because of the way the April calendar plays out, the Finance Committee has not yet had a chance to formally discuss the contents as a group, and that there are a fair number of specifics that still need to be fleshed out. They will do this at their April 20 Finance Committee meeting, and then again in May. There will be revisions before the final budget is presented for Board approval at the June meeting, but the committee wants the full board to see and be able to comment on the drafts as we move forward.

As you all know, Bold Moves 2030 is a bold move, and the Sisters haven't committed to their decision yet. Operational Goal 1 provides a basis for making that decision. However, the budget does not include any Bold Moves expenditures at this time.

3. **Bold Moves 2030:** Since the February board meeting, the work on this project has been focused on the Sisters' Cabinet, a group of 20+ CSJs tasked with being the first eyes and ears on the data. This is the group that will make recommendations to the Province Council, CSJs, Task Forces, Ministries Foundation board, and the wider community. The Cabinet has been presented with qualitative, financial, and community assessment data. Suzanne will not be present at this meeting, so I hope, the other Sisters involved in this work -- Jill, Jean, and Kay -- will join me and speak to this at the April board meeting.

Please visit the portal on the Province's website ([csjstpaul.org](http://csjstpaul.org)) for all supporting information, updates, and notes from all the meetings. To access these documents, please visit:

<https://www.csjstpaul.org/bold-moves-2030> and use **CSJministries** as your password.

4. As I mentioned in my March letter to the board, Monica Cruz Zorrilla, who you all elected to our board in February, resigned from the board in early March. I have uploaded to the portal my "Update" email I had sent to the Executive Committee, which includes an email from the SMHC board chair, Steve Lokensgard. As I mentioned in the March letter, we will continue to pursue other options. I just wanted the entire board to be aware of how this has been resolved so far.
5. The PPP forgiveness form was officially submitted to US Bank last week. We do not anticipate any problem on our **PPP loan** forgiveness (approximately \$78,000). We have conservatively budgeted \$60,000 in general operating income from PPP for this current fiscal year (FY 2021), however it will end up being closer to \$78,000.
6. We will continue to build our collective board knowledge and understanding of the Ministries Foundation Board, the Ministries Foundation, and the Province with every other month deep dives into various aspects of and opportunities for the ministries. Many of you tuned in to the working session on finances. I hope it was helpful. We will schedule the May meeting soon.
7. Our Annual Fund and other revenues continue to be strong. All the Development Committee reports have been uploaded to our portal. Please review them in advance of the meeting. Kris will answer any questions you might have.
8. Committee Reports/Updates will be uploaded to the portal by Tuesday morning.

Have a great weekend.

Thank you!

A handwritten signature in blue ink that reads "Ralph Scorpio". The signature is written in a cursive, flowing style.

Ralph Scorpio  
Executive Director