

The role our board plays in supporting the mission is to raise monies to fund the ministries of the Sisters.

Key Focus	Goal	Tactics	Success metric	Q1 Progress	Q2 Progress	Q3 Progress	Q4 Progress
Advocacy	Advocate for the CSJ Ministries funded by the Ministries Foundation	Advocate for the CSJ Ministries funded by the Ministries Foundation with personal networks	100% board participation - self reported	Need to self-report. Please tell Bridget or Ralph how you are doing on this.	Need to self-report. Please tell Bridget or Ralph how you are doing on this.	Need to self-report. Please tell Bridget or Ralph how you are doing on this.	
	Engage in Bold Moves 2030, an in-depth study of the future of CSJ ministries led by the Province and facilitated by Fox Advancement	Advocate support for the Province to advance the Fox work to gain clarity and direction on the future of the Foundation and the	Feedback from Province leadership, Foundation staff and Fox	Fully supportive and on board. Full presentation at 10-15 board meeting.	Board leadership interviewed. All of board invited to be surveyed in Jan. 2021.	Qualitative research (interviews and surveys) concluded.	
Recruitment	Recruit new Foundation Committee and Board members. Increase diversity of committee and board representation	Identify and recruit prospects for committee and board members in collaboration with the Executive Director, appropriate committee and Governance Committee	100% board participation - 2 names per board member	Three board members have put forward names of board prospects (17%).	Six board members have put forward names of board prospects (33%).	Six board members have put forward names of board prospects (33%).	
Giving	Give time, money, expertise and connections	Achieve the Ministry Board Giving goals -	100% board participation and achievement of \$30k financial goal	Fund raising requests sent out at beginning of Q2. Game on!	66% responded. \$10,635 in so far.	66% responded. \$10,635 in so far.	
		Identify potential donors and convert them to actual donors with the active participation of Foundation staff	100% board participation -2 per board member	Have not scheduled yet.	To be scheduled for Q3.	Working on how best to do this in time of Covid.	
		Full participation in Foundation Ministry fund raising events	100% board participation	Septemberfest: 100% registered; 90% watched live.	No events in Q2.	Preparing for 2021 Virtual Carondelet Gala (Q4)	
		Full participation in Ministry Foundation donor thank you events/assignments	100% board participation	Have not scheduled yet.	Scheduled for February/March 2021.	Scheduled for Thursday, February 25, 6:00 to 8:00 p.m. and Tuesday, March 3, 5:00 to 7:00 p.m.	
Fiduciary	Ensure all Fiduciary requirements are met	Ensure appropriate internal controls over fiduciary processes.	Audit results	Review and vote on audit on 10-15.	Approved audit on October 15, 2020.	Approved audit on October 15, 2020.	
		Ensure proper use and disbursement of funds raised and invested	Audit results	Review and vote on audit on 10-15.	Approved audit on October 15, 2020.	Approved audit on October 15, 2020.	

Effectiveness	Ensure effective operations of the board	Full attendance and participation at board and committee meetings	100% board participation	100% attendance at August meeting. Committee meetings averaging greater than 90% attendance.	94% attendance at October meeting. 100% attendance at December meeting (!) Committee meetings averaging greater than 96%.	Committee meetings averaging greater than 96%.	
		Understand who the Ministries are that we support and what they do.	100% board participation in development activities	100% registered for Septemberfest.	Engagement in Bold Moves 2030 supports this.	Engagement in Bold Moves 2030 supports this.	