



Sisters of St. Joseph of Carondelet
St. Paul Province
Ministries Foundation

Bold Moves for Real Change

Partners In Ministry Grant Request - Spring 2020

*This completed form is due back to the Ministries Foundation by **May 15, 2020***

Name of Ministry Sarah's... an Oasis for Women

Program Director Cheryl Behrent

Address 520 S. Warwick St.

City St. Paul State MN Zip 55116 Phone (651) 696-8644

Email Director@SarahsOasis.org

Leadership Liaison to Ministry

Phone (651) 690-7030

Email csteffens@csjstpaul.org

Amount Requested \$60,000

Please attach the following required documents

Most recent Financial Statement of Income and Expenditures for current fiscal year

Current fiscal year budget

On a separate attachment please answer both questions. Please limit your answers to 500 words.

1. How did the previous Partners in Ministry grant help you fulfill your mission/project/goals?
2. How will this grant help you fulfill you mission/project/goals? (Briefly Explain)

Submitted by: Cheryl Behrent Date: 05/06/2020

Board/Advisory Council Chairperson's Signature/Name: n/a

Date: 05/06/2020

Second Period Requests are due May 15, 2020

First Period Requests are due before November 9, 2020

Requests submitted after the period's due date will not be considered.

Revised April 2020

Submit completed Grant Request to:
ahowells@csjministriesfoundation.org

1. How did the previous Partners in Ministry grant help you fulfill your mission/project/goals?

The Partners in Ministry (PIM) grant provides financial support for Sarah's staffing expenses. Sarah's staff maintains the home, making sure the physical, emotional, psychological and spiritual needs of the residents are cared for appropriately. PIM funding also provides financial support for approximately 1/3 of Sarah's remaining operational budget, including food, toiletries, bus passes and international calling cards for residents. Without PIM grant funding, Sarah's would not be able to fulfill its mission.

2. How will this grant help you fulfill you mission/project/goals? (Briefly Explain)

PIM grant funding is critical for Sarah's to maintain its operational budget, in particular, staffing. Without it, Sarah's would not be able to fulfill its mission. PIM funding is particularly critical with challenges to fundraising, delaying Sarah's 2020 Welcome Home Breakfast and Benefit to 2021, due to COVID-19. PIM funding will provide stability with the very necessary costs to Sarah's of food, toiletries, and transportation for Sarah's residents in particular those who have lost employment during this time.

Sarah's Oasis
Statement of Activity and Change in Net Assets
Tuesday, March 31, 2020

| | Current Period | | Year to Date | | Annual |
|---------------------------------|----------------|------------|--------------|-------------|-------------|
| | Actual | Budget | Actual | Budget | Budget |
| Grants | | \$1,666.67 | | \$15,000.03 | \$20,000.04 |
| Ministries Foundation Donations | | 10,000.00 | 60,000.00 | 90,000.00 | 120,000.00 |
| Gifts-Passthru Ministires Fdn | | 10,833.33 | 50,614.81 | 97,499.97 | 129,999.96 |
| Events | | 3,125.00 | 24,198.33 | 28,125.00 | 37,500.00 |
| Province Funding | 38,712.27 | 18,119.92 | 213,845.52 | 163,079.28 | 217,439.04 |
| Contributed Province Funding | 10,100.00 | 10,100.00 | 90,900.00 | 90,900.00 | 121,200.00 |
| Residence Fees | | 2,500.00 | 20,356.33 | 22,500.00 | 30,000.00 |
| Revenue | 48,812.27 | 56,344.92 | 459,914.99 | 507,104.28 | 676,139.04 |
| Salaries | 16,028.84 | 16,931.21 | 138,979.18 | 152,380.89 | 203,174.52 |
| Rent | 10,100.00 | 10,100.00 | 90,900.00 | 90,900.00 | 121,200.00 |
| Emp. Benefits - F.I.C.A. | 1,171.82 | 1,165.71 | 10,292.05 | 10,491.39 | 13,988.52 |
| Emp. Benefits - Health Ins. | 1,450.62 | 935.54 | 14,218.40 | 8,419.86 | 11,226.48 |
| Emp. Benefits - Life/LTD Ins. | 38.40 | 26.10 | 249.60 | 234.90 | 313.20 |
| Emp. Benefits - Pension | 891.78 | 400.36 | 4,871.25 | 3,603.24 | 4,804.32 |
| Emp. Benefits - Dental | (22.62) | 87.45 | 551.99 | 787.05 | 1,049.40 |
| Emp. Benefits - Worker's Comp. | 477.67 | 36.45 | 2,090.68 | 328.05 | 437.40 |
| Training and Development | 180.47 | 175.00 | 847.22 | 1,575.00 | 2,100.00 |
| Supplies | | 25.00 | 324.32 | 225.00 | 300.00 |
| Food and Beverage | 712.80 | 2,500.00 | 4,578.91 | 22,500.00 | 30,000.00 |
| Household Supplies | 1,686.78 | 1,025.00 | 13,163.87 | 9,225.00 | 12,300.00 |
| Grant Expense | | 1,666.67 | 839.85 | 15,000.03 | 20,000.04 |
| Telephone | 154.58 | 333.33 | 2,078.05 | 2,999.97 | 3,999.96 |
| Dues and Subscriptions | | 66.67 | 928.00 | 600.03 | 800.04 |
| Advertising and Promotion | | 10.00 | | 90.00 | 120.00 |
| Postage/Bulk Mailing | | 8.33 | 7.35 | 74.97 | 99.96 |
| Copier and Printing | 270.91 | 366.67 | 2,645.34 | 3,300.03 | 4,400.04 |
| Fundraising Expense | | 1,125.00 | 2,856.92 | 10,125.00 | 13,500.00 |
| Purchased Services | | 1,645.83 | 13,750.00 | 14,812.47 | 19,749.96 |
| Contracted Services | 373.98 | 225.00 | 2,165.37 | 2,025.00 | 2,700.00 |
| Gifts/Sac | 17.95 | 20.83 | 27.95 | 187.47 | 249.96 |
| Equipment(Less than \$2500) | | 125.00 | | 1,125.00 | 1,500.00 |
| Auto & Equipment-Gas and Oil | 48.00 | 1,079.17 | 7,968.35 | 9,712.53 | 12,950.04 |
| Auto & Equipment-Repairs | | 250.00 | | 2,250.00 | 3,000.00 |
| Retreats/Training | | 83.33 | | 749.97 | 999.96 |
| Communications | 10.00 | 666.67 | 4,437.05 | 6,000.03 | 8,000.04 |
| Event Expense | | 83.33 | 550.00 | 749.97 | 999.96 |
| Community Celebrations | | 66.67 | 649.57 | 600.03 | 800.04 |
| Sarah's Program | 205.19 | 441.67 | 5,026.27 | 3,975.03 | 5,300.04 |
| Expense Sub-total | 33,797.17 | 41,671.99 | 324,997.54 | 375,047.91 | 500,063.88 |
| Maintenance Allocation | 15,015.10 | 14,672.93 | 134,917.45 | 132,056.37 | 176,075.16 |
| Expense Grand Total | 48,812.27 | 56,344.92 | 459,914.99 | 507,104.28 | 676,139.04 |