



**Sisters of St. Joseph of Carondelet**  
St. Paul Province  
Ministries Foundation

**Bold Moves for Real Change**

**Partners In Ministry Grant Request - Spring 2020**

*This completed form is due back to the Ministries Foundation by **May 15, 2020***

**Name of Ministry St. Mary's Health Clinics**

Program Director Susan Gehlsen

Address 1884 Randolph Ave.

City St. Paul State MN Zip 55105 Phone (651-287-7712 )

Email sgehlsen@stmarysclinics.org

**Leadership Liaison to Ministry: Sr. Suzanne Herder**

Phone ( 651-690-7031 )

Email sherder@csjstpaul.org

**Amount Requested \$50,000**

Please attach the following required documents

Most recent Financial Statement of Income and Expenditures for current fiscal year

Current fiscal year budget

On a separate attachment please answer both questions. Please limit your answers to 500 words.

1. How did the previous Partners in Ministry grant helped you fulfill your mission/project/goals?
2. How will this grant help you fulfill you mission/project/goals? (Briefly Explain)

Submitted by: Susan Gehlsen Date: May 6, 2020

**Board/Advisory Council Chairperson's Signature/Name:** Margaret Belanger, CSJ

Date: May 6, 2020

Second Period Requests are due May 15, 2020

First Period Requests are due before November 9, 2020

*Requests submitted after the period's due date will not be considered.*

Revised April 2020

Submit completed Grant Request to:  
[ahowells@csjministriesfoundation.org](mailto:ahowells@csjministriesfoundation.org)

**1. How did the previous Partners in Ministry grant helped you fulfill your mission/project/goals?**

The generous funds provided through the Partners In Ministry grant have helped support general clinic operations in many ways. Primary care is provided at seven clinic locations each week, each being a half day session. Care is delivered by a volunteer physician provider, nurses and interpreters, with support from an employed nursing supervisor and community health worker. Clinic services and medications are provided free of charge to the patients. Clinic sites are located in various areas throughout the Twin Cities area, in space donated by churches, schools or health care systems. Patients served live within 200% of the Federal Poverty Level and are ineligible for any type of health insurance or other government funded programs. The patient population is primarily Latinx, with Spanish being the primary language. Additional clinical specialty care is provided for patients through partnerships with the area's major health care systems and other area specialty providers; again, at no cost to the patient.

In addition to direct clinic care, St. Mary's Health Clinics (SMHC) provide extensive outreach services including preventive education, health screenings, health fairs, dental referrals and other services. Many of the outreach programs are done in partnership with other local entities. Examples include the City of Minneapolis Health Department, the Consulates of Mexico and Ecuador, Park – Nicollet Physicians, M Health Fairview, Assumption and Holy Rosary Churches.

Significant changes in the past year have included the presence of a trained community health worker (CHW) at each clinic session. CHW's are members of the Latinx community who speak the language and understand the culture, providing education in a mutually understood format. They provide ongoing support and follow up for patients also.

Mental health services have expanded and all patients are now screened for possible mental health needs. Services are provided internally by a social worker, or, if a patient has complex issues, referrals are made to partner services for ongoing care.

Health profession students from St. Catherine University (SCU) have gained clinical education experiences during the past year with students in nursing, social work and public health working with the SMHC staff and patients. SCU students and supervisors provide occupational and physical therapy services to SMHC patients also. This relationship with SCU is expanding with the expected start in late 2020 of a primary care clinic on campus for SMHC patients, serving as a clinical education site for health profession students.

It is through the support of Partners In Ministry funds that these services, among others, are able to be offered by SMHC, to a vulnerable and underserved population. The work of SMHC truly reflects the CSJ mission and gospel message.

**For review, below is a brief snapshot of SMHC activity from July 1, 2019, through March, 2020.**

<b>St. Mary's Health Clinics Snapshot, 07/01/2019-03/31/2020</b>		
<b>Direct care</b>		
Patients	1459	66%female; 33%male; 98% Latinx
Patient visits	3453	
<b>Mental Health</b>		
# Patients	84	
# Visits by MSW	196	
<b>Nutrition Consults</b>	28	
<b>Mammograms</b>	56	
<b>Students, SCU</b>		
MSN, BSN, Public Health	35	
<b>Volunteers</b>		
Total hours	6710	RN, 2339; MD, 972; Interpreter, 1137

## **2. How will this grant help you fulfill your mission/project/goals? (Briefly Explain)**

Funds received through the Partners in Ministry grant will continue to be used for general operations. However, there are anticipated areas of emphasis over the next several months that support the need for these requested funds.

Included (though not limited to) are the following areas:

- A. Continued adaptation to clinic operations during the pandemic of Covid-19. Since March, 2020, clinic services have been modified in response to Covid-19 restrictions and guidelines. Services presently focus on medication management and medication drive by pick-up, with direct care services done electronically when possible. As the Covid-19 environment evolves, there likely will be additional costs for supplies, personal protective equipment needs, sanitizers, etc. as clinics reopen. There is an extensive planning process presently looking at the operational needs of clinics reopening in the future. Details such as locations, personnel needs, scheduling adaptations, physical facility needs, supply management, and communication are areas of emphasis being addressed before clinics would resume the care model prior to the Covid-19 pandemic. These planning activities require additional staff time and supply dollars to support safe and quality care.
- B. The population served by St. Mary's lives with the challenges of poverty and lack of eligibility for health insurance and other government funded services. In addition, prior to Covid-19, 70% of the patient population was employed, most as frontline employees in the service industries of hospitality and restaurant services, construction or manufacturing. However, during the pandemic crisis, many have lost employment resulting in additional financial challenges for these families. Mental health needs become evident, as many in this group struggle to provide basic needs for themselves and their families. SMHC expects that expanded mental health services will be a pressing and expanding focus in the months ahead.
- C. In partnership with St. Catherine University, plans are underway to establish a primary care clinic in the fall of 2020 on the college campus, expanding beyond the physical and occupational therapy services currently being offered. This medical clinic will serve as a clinical educational site for health professions students from SCU, working with SMHC patients in partnership with SMHC staff and volunteers. Additional hours are required for the planning process and additional supplies will be required for that clinic site, including medications as well as general clinic supplies.

These areas are just three of the expanded priorities being addressed by SMHC that will continue well into the 2021 fiscal year. The funds provided by the Partners In Ministry funds would support these services as well as general clinic and outreach operations.

**St. Mary's Health Clinics  
Additional Information  
For The Year Ending June 30**

	2019-2020 Budget	2018-19 Yr End Projection	2018-2019 Actual thru 2/28/19	2018-2019 Budget	2017/2018 Actual	2016/2017 Actual	2015/2016 Actual
<b>Revenue - Contributed Services</b>							
Volunteer Contributed Services	355,244	366,021	244,014	356,444	432,648	410,101	458,590
Other Health System Contributed Services	750,000	792,603	528,402	390,000	1,069,887	736,179	853,273
<b>Total Contributed Services</b>	<b>1,105,244</b>	<b>1,158,624</b>	<b>772,416</b>	<b>746,444</b>	<b>1,502,535</b>	<b>1,333,305</b>	<b>1,311,863</b>
<b>Cash Contributions</b>							
Grants	431,176	368,870	245,913	327,350	473,504	432,144	623,932
Direct Contributions from Ministries Foundation	624,978	607,961	379,656	607,961	666,292	681,265	519,274
<b>Other Fundraising/Development</b>						131,229	207,827
<b>Funding from Health Care Endowment Fund and St. Mary's Healthcare Fund</b>	<b>165,000</b>	<b>225,000</b>	<b>119,709</b>	<b>225,000</b>	<b>385,000</b>		
<b>Other Revenue</b>							
Sisters of St. Joseph of Carondelet Contribution		500	500		1,100	650	395
Memorials		3,972	2,648	5,000	4,004	3,928	4,018
Patient Donations	5,000	20,000	10,000	20,000			
Fairview Contracted Services	32,000	32,000	10,000	32,000			
Ecuadorian Consulate	250	885	590	250	702	236	2,872
Mexican Consulate	3,000	429	286	3,000	3,003	267	70
Medical Records							
Other Income	60,250	57,786	24,024	60,250	8,809	5,081	7,355
<b>Total Other Revenue</b>	<b>1,281,404</b>	<b>1,259,617</b>	<b>769,302</b>	<b>1,220,561</b>	<b>1,533,605</b>	<b>1,249,719</b>	<b>1,358,389</b>
<b>Total Revenue</b>	<b>2,386,648</b>	<b>2,418,241</b>	<b>1,541,718</b>	<b>1,967,005</b>	<b>3,036,140</b>	<b>2,583,025</b>	<b>2,670,252</b>
<b>Expenses</b>							
Contributed Services	1,105,244	1,158,624	772,416	746,444	1,502,535	1,332,506	1,311,863
Salaries	852,646	826,652	551,101	729,193	896,968	749,656	838,398.87
Employee Benefits	211,867	175,941	117,294	173,800	169,203	127,747	161,648.93
Salaries and Employee Benefits	1,064,513	1,002,593	668,395	902,993	1,066,171	877,404	1,000,048
<b>Patient Services Expenses</b>							
Patient Services - Lab	27,000	27,057	18,038	20,000	34,662	29,906	27,753
Patient Services - Radiology	6,000	5,766	3,844	1,500	5,079	1,600	4,867
Patient Services - Pharmacy	45,000	72,875	48,583	35,000	109,015	78,935	111,646
Patient Services - Hospitalization	6,000	5,966	3,977		1,883	14,971.18	21,448
Patient Services - Other					1,821		
<b>Total Patient Services Expenses</b>	<b>84,000</b>	<b>111,663</b>	<b>74,442</b>	<b>56,500</b>	<b>152,460</b>	<b>125,411</b>	<b>165,714</b>
<b>General and Administrative Expenses</b>							
MDH Materials		255	170				
Ehealth Services	35,000	35,000	13,840	60,000	67,144	72,615	60,838
Fundraising Fees	17,000	16,251	10,834	17,000	16,000	15,471	15,471
Insurance	7,000	6,861	6,861	7,000	6,626	6,428	6,244
Audit							

**St. Mary's Health Clinics  
Additional Information  
For The Year Ending June 30**

	2019-2020 Budget	2018-19 Yr End Projection	2018-2019 Actual thru 2/28/19	2018-2019 Budget	2017/2018 Actual	2016/2017 Actual	2015/2016 Actual
Legal							
Rent	38,000	42,800	30,684	29,000	42,802	41,190	41,190
Purchased Services	40,000	37,080	24,376	40,000	41,192	55,481	48,717
Community Services Classes/Instructors	5,000	1,485	990	8,000	4,970	9,367	8,191
Casual Labor	6,000	5,781	3,854	-	3,456	2,610	13,678
Staff Development/Travel/Meetings	3,500	3,416	2,277	1,500	1,170	1,734	1,949
Training and Development		417	278				
Volunteer Recognition	2,500	1,509	1,006	2,500	8,629	3,123	10,092
Depreciation	4,500	4,518	3,012	6,500	6,023	6,023	6,545
IT Expenses	15,000	19,685	13,123	15,000	11,841	23,091	26,764
IT Equipment		935	623				
Miscellaneous Supplies	-	248	165	-		13	1,537
General Supplies	-	153	102	1,200	311	18	1,220
Medical Supplies	5,000	7,613	5,075	1,200	5,965	4,731	1,059
Minor Equipment	500	477	318	1,000	7,317	1,638	3,799
Moving Expenses	500	450	300	500		630	845
Telephone/Fax/Utilities	4,500	4,382	2,921	7,500	5,386	10,843	10,770
Postage	1,500	1,364	909	1,700	1,853	1,623	1,846
Books and Periodicals							
Personal Mileage	15,000	14,879	9,919	10,000	16,975	13,035	14,662
Travel	500	240	160	500	394	1,048	457
Office Supplies	3,250	3,156	2,104	3,500	3,511	3,620	3,451
Program Expense	5,000	11,498	7,665	15,000	21,750	21,797	7,158
Copier/Printing	5,500	5,063	3,375	6,000	7,801	6,336	7,585
Advertising and Promotion	2,000	1,170	780	3,500	3,843	2,328	1,542
Board Outreach	1,500	1,140	760	500	476	759	1,010
Miscellaneous	3,000	3,053	2,035	2,500	3,534	2,575	3,646
<b>Total General and Administrative Expenses</b>	<b>221,250</b>	<b>230,874</b>	<b>148,516</b>	<b>241,100</b>	<b>288,969</b>	<b>308,127</b>	<b>300,265</b>
Total Expenses not Including Contributed Services	1,369,763	1,345,129	891,353	1,200,593	1,507,600	1,310,942	1,466,026
Total Expenses	2,475,007	2,503,753	1,663,769	1,947,037	3,010,135	2,643,448	2,777,889
Change in Net Assets	(88,359)	(85,513)	(122,051)	19,967	26,005	(60,423)	(107,637)

## St. Mary's Health Clinics

### Financial Statement Narrative March 31, 2020

**Statement of Financial Position** As of March 31, 2020, St. Mary's Health Clinics (SMHC) had total assets of \$59,088, which included operating assets of cash at US Bank, savings and petty cash on hand of \$18,579, receivables of \$676, prepaid expenses of \$23,297 and net Furniture and Equipment of \$16,537.

Accounts payable and other liabilities totaled \$176,788 for the year-to-date period ending March 31, 2020. This represented accounts payable of \$23,689, accrued salaries and benefits of \$77,368, payroll/benefits payable of \$730, and Note Payable to St Paul Province of \$75,000.

**Statement of Activities and Changes in Net Assets** St. Mary's Health Clinics experienced a decrease in unrestricted net assets of \$21,966 versus a budgeted decrease of \$7,363 for the month ending March 31, 2020.

**Statistics:** For the month of March the volunteer clinics had a total of 240 visits versus a budget of 329.

**Revenue:** Total revenues for the year-to-date are \$2,062,189 versus a budget of \$1,789,986, resulting in a positive variance of \$272,203.

Contributed services were \$242,790 over budget at the end of March.

Total contributions were \$990,465, compared to a budget of \$961,053, resulting in a positive variance of \$29,412.

**Expenses:** Expenses including contributed services totaled \$2,212,927 compared to a budget of \$1,856,255, which results in a negative variance of \$356,672.

For the Year-to-Date, salaries and benefits are over budget by \$64,046. Purchased patient services are over budget by \$28,165, and other expenses are over budget by \$21,669.

Net Assets-Year-to-Date (9-months): The year-to-date budget was for a decrease in net assets of \$66,269, and the actual for the 9-month period is a decrease of \$117,699.

St. Mary's Health Clinics  
Statement of Financial Position  
For the Nine Months Ending Tuesday, March 31, 2020

	Current Year	6/30/2019
<b>ASSETS</b>		
Cash and Savings	\$ 18,579	\$ 22,707
Accounts Receivable	676	182,646
Prepaid Expenses	23,297	21,561
Furniture and Equipment (Net)	16,537	
<b>Total Assets</b>	<b>\$ 59,088</b>	<b>\$ 226,914</b>
 <b>LIABILITIES AND NET ASSETS</b>		
Accounts Payable	\$ 23,689	\$ 32,229
Payroll/Benefits Payable	730	125
Accrued Wages & Benefits	77,368	86,521
Note Payable to St. Paul Province	75,000	75,000
<b>Total Liabilities</b>	176,788	193,875
 <b>NET ASSETS</b>		
Net Assets Beginning of Year	33,039	124,982
Net Profit / (Loss)	(150,739)	(91,943)
<b>Total Net Assets</b>	<b>(117,699)</b>	<b>33,039</b>
 <b>TOTAL LIABILITIES AND NET ASSETS</b>	 <b>\$ 59,088</b>	 <b>\$ 226,914</b>



**St. Mary's Health Clinics**  
**Year-to-Date Statement of Activities**  
**For the Nine Months Ending Tuesday, March 31, 2020**

	Current Year YTD Actual	YTD Budget	Annual Budget	Prior Year YTD Actual
<b>Revenue</b>				
<b>Contributed Services</b>				
Volunteer Contributed Services	\$ 273,011	\$ 266,433	\$ 355,244	\$ 277,709
Other Health Systems Contributed Services	798,712	562,500	750,000	647,168
<b>Total Contributed Services</b>	<b>1,071,723</b>	<b>828,933</b>	<b>1,105,244</b>	<b>924,877</b>
<b>Contributions</b>				
<b>Gifts and Grants</b>				
Grants	281,808	287,382	383,176	263,017
Gifts	127,685	123,750	165,000	122,691
Memorials				500
Patient Donations	2,996	3,750	5,000	3,025
<b>Total Gifts and Grants</b>	<b>412,489</b>	<b>414,882</b>	<b>553,176</b>	<b>389,233</b>
Ministries Foundation Contributions	577,331	468,734	624,978	455,255
Sisters of St. Joseph Funding		75,000	100,000	
<b>Other Income</b>				
Medical Records	645	187	250	629
Other Income		2,250	3,000	286
<b>Total Other Income</b>	<b>645</b>	<b>2,437</b>	<b>3,250</b>	<b>915</b>
<b>Total Contributions</b>	<b>990,465</b>	<b>961,053</b>	<b>1,281,404</b>	<b>845,402</b>
<b>TOTAL REVENUE</b>	<b>2,062,189</b>	<b>1,789,986</b>	<b>2,386,648</b>	<b>1,770,279</b>
<b>EXPENSES</b>				
Salaries	691,999	639,485	852,646	616,797
Employee Benefits	170,433	158,901	211,868	136,561
<b>Salaries and Employee Benefits</b>	<b>862,431</b>	<b>798,385</b>	<b>1,064,514</b>	<b>753,359</b>
Patients Services - Lab	33,033	20,250	27,000	18,824
Patient Services - Radiology	616	4,500	6,000	3,950
Patient Services - Pharmacy	56,667	33,750	45,000	48,583
Patient Services - Hospitalization	849	4,500	6,000	4,886
<b>Total Patient Services</b>	<b>91,165</b>	<b>63,000</b>	<b>84,000</b>	<b>76,242</b>
<b>Other Expenses</b>				
Fundraising Fees	12,283	26,250	35,000	13,840
Insurance	12,204	12,750	17,000	12,175
Audit	8,087	5,250	7,000	6,861
Legal	2,000			
Rent	37,094	28,500	38,000	34,519
Purchased Services	28,562	30,000	40,000	28,967
Staff Development/Travel/Meetings	651	2,625	3,500	2,777
Training and Development				278
Volunteer Recognition	674	1,875	2,500	1,065
Depreciation	1,503	3,375	4,500	3,012
General Supplies	674			102
Office Supplies	3,834	2,437	3,250	2,695
Medical Supplies	10,154	3,750	5,000	9,262
IT Equipment	824			623

**St. Mary's Health Clinics**  
**Year-to-Date Statement of Activities**  
**For the Nine Months Ending Tuesday, March 31, 2020**

	<b>Current Year YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>	<b>Prior Year YTD Actual</b>
IT Contracted Services	9,861	11,250	15,000	14,226
Ehealth Expense				170
Casual Labor	56	4,500	6,000	3,854
Minor Equipment	422	375	500	318
Moving expenses	580	375	500	300
Program Expense	19,401	3,750	5,000	8,406
Telephone/Fax/Utilities	4,188	3,375	4,500	3,287
Postage	949	1,125	1,500	1,017
Books & Periodicals	239			
Travel	361	375	500	160
Local Automobile/Mileage	16,313	11,250	15,000	11,122
Copier/Printing	4,291	4,125	5,500	4,347
Community Svcs Classes/Instructors	6,423	3,750	5,000	990
Advertising and Promotion	1,435	1,500	2,000	780
Miscellaneous Supplies				165
Miscellaneous	3,712	2,250	3,000	2,995
Board Outreach	831	1,125	1,500	760
Subtotal Other Expenses	<u>187,607</u>	<u>165,938</u>	<u>221,250</u>	<u>169,071</u>
<b>TOTAL EXPENSES</b>	<u><b>1,141,204</b></u>	<u><b>1,027,323</b></u>	<u><b>1,369,764</b></u>	<u><b>998,672</b></u>
Contributed Services	<u>1,071,723</u>	<u>828,932</u>	<u>1,105,243</u>	<u>924,947</u>
<b>TOTALEXPENSES (Incl Contrib Services)</b>	<u><b>2,212,927</b></u>	<u><b>1,856,255</b></u>	<u><b>2,475,007</b></u>	<u><b>1,923,619</b></u>
Change in Net Assets	<u>(150,739)</u>	<u>(66,269)</u>	<u>(88,359)</u>	<u>(153,340)</u>
Net Assets - Beginning	<u>33,039</u>			<u>124,982</u>
Net Assets - Ending	<u><b>\$ (117,699)</b></u>	<u><b>\$ (66,269)</b></u>	<u><b>\$ (88,359)</b></u>	<u><b>\$ (28,358)</b></u>

**St. Mary's Health Clinics**  
**YTD Statement of Activities**  
**For the Nine Months Ending Tuesday, March 31, 2020**

	Current Year YTD Actual	YTD Budget	Annual Budget	Prior Year YTD Actual
<b>Revenue</b>				
Contributed Services	\$ 1,071,723	\$ 828,933	\$ 1,105,244	\$ 924,877
Gifts and Grants	412,489	489,882	653,176	389,233
Ministries Foundation Contributions	577,331	468,734	624,978	455,255
Other Income	645	2,437	3,250	915
<b>TOTAL REVENUE</b>	<b>2,062,189</b>	<b>1,789,986</b>	<b>2,386,648</b>	<b>1,770,279</b>
<b>EXPENSES</b>				
Contributed Services	1,071,723	828,932	1,105,243	924,947
Salaries and Employee Benefits	862,431	798,385	1,064,514	753,359
Patient Services	91,165	63,000	84,000	76,242
Fundraising Fees	12,283	26,250	35,000	13,840
Insurance	12,204	12,750	17,000	12,175
Audit/Legal	10,087	5,250	7,000	6,861
Rent	37,094	28,500	38,000	34,519
Purchased Services	28,562	30,000	40,000	28,967
Staff Development/Travel/Meetings	651	2,625	3,500	3,055
Volunteer Recognition	674	1,875	2,500	1,065
Depreciation	1,503	3,375	4,500	3,012
Other General/Administrative Expenses	84,549	55,313	73,750	65,578
<b>Total Expenses</b>	<b>2,212,927</b>	<b>1,856,255</b>	<b>2,475,007</b>	<b>1,923,619</b>
Change in Net Assets	(150,739)	(66,269)	(88,359)	(153,340)
Net Assets - Beginning	33,039			124,982
Net Assets - Ending	(117,699)	(66,269)	(88,359)	(28,358)
<b>Additional Breakout Information</b>				
<b>Expense</b>				
Administration Expenses	304,558	284,832	379,776	254,246
Clinic Expenses	1,908,369	1,571,423	2,095,231	1,669,373
<b>Total Expenses</b>	<b>\$ 2,212,927</b>	<b>\$ 1,856,255</b>	<b>\$ 2,475,007</b>	<b>\$ 1,923,619</b>
Percentage - Administration	14%	15%	15%	13%
Percentage - Clinics	86%	85%	85%	87%

St. Mary's Health Clinics  
MTD Statement of Activities  
For the Month Ending Tuesday, March 31, 2020

	Current Month Actual	MTD Budget	Total Budget	Prior Year Actual
<b>Revenue</b>				
Contributed Services				
Volunteer Contributed Services	\$ 17,589	\$ 29,604	\$ 355,244	\$ 33,695
Other Health Systems Contributed Services	88,402	62,500	750,000	118,765
<b>Total Contributed Services</b>	<b>105,992</b>	<b>92,104</b>	<b>1,105,244</b>	<b>152,460</b>
Contributions				
Gifts and Grants				
Grants	942	31,931	383,176	17,104
Gifts	100,414	13,750	165,000	2,982
Patient Donations	425	417	5,000	377
<b>Total Gifts and Grants</b>	<b>101,781</b>	<b>46,098</b>	<b>553,176</b>	<b>20,463</b>
Ministries Foundation Contributions		52,082	624,978	75,599
Sisters of St. Joseph Funding		8,333	100,000	
Other Income				
Medical Records		21	250	39
Other Income		250	3,000	
<b>Total Other Income</b>	<b>-</b>	<b>271</b>	<b>3,250</b>	<b>39</b>
<b>Total Contributions</b>	<b>101,781</b>	<b>106,784</b>	<b>1,281,404</b>	<b>96,101</b>
<b>TOTAL REVENUE</b>	<b>207,773</b>	<b>198,887</b>	<b>2,386,648</b>	<b>248,561</b>
<b>EXPENSES</b>				
Salaries	79,000	71,054	852,646	65,696
Employee Benefits	18,525	17,656	211,868	19,267
<b>Salaries and Employee Benefits</b>	<b>97,525</b>	<b>88,709</b>	<b>1,064,514</b>	<b>84,963</b>
Patients Services - Lab	4,290	2,250	27,000	786
Patient Services - Radiology		500	6,000	106
Patient Services - Pharmacy	3,216	3,750	45,000	
Patient Services - Hospitalization	77	500	6,000	908
<b>Total Patient Services</b>	<b>7,583</b>	<b>7,000</b>	<b>84,000</b>	<b>1,801</b>
Other Expenses				
Fundraising Fees		2,917	35,000	
Insurance	1,350	1,417	17,000	1,341
Audit		583	7,000	
Rent	3,835	3,167	38,000	3,835
Purchased Services	4,210	3,333	40,000	4,591
Staff Development/Travel/Meetings	200	292	3,500	500
Volunteer Recognition	67	208	2,500	59
Depreciation	501	375	4,500	
Office Supplies	111	271	3,250	591
Medical Supplies	555	417	5,000	4,187
IT Equipment	824			
IT Contracted Services	1,555	1,250	15,000	1,103
Casual Labor		500	6,000	
Minor Equipment		42	500	
Moving expenses		42	500	
Program Expense	1,400	417	5,000	741
Telephone/Fax/Utilities	794	375	4,500	367
Postage	83	125	1,500	109
Travel		42	500	
Local Automobile/Mileage	1,746	1,250	15,000	1,203
Copier/Printing	718	458	5,500	972
Community Svcs Classes/Instructors	442	417	5,000	
Advertising and Promotion		167	2,000	
Miscellaneous	68	250	3,000	960
Board Outreach	180	125	1,500	
<b>Subtotal Other Expenses</b>	<b>18,640</b>	<b>18,438</b>	<b>221,250</b>	<b>20,558</b>
<b>TOTAL EXPENSES</b>	<b>123,747</b>	<b>114,147</b>	<b>1,369,764</b>	<b>107,322</b>
Contributed Services	105,992	92,104	1,105,243	152,530
<b>TOTALEXPENSES (Incl Contrib Services)</b>	<b>229,739</b>	<b>206,251</b>	<b>2,475,007</b>	<b>259,852</b>
Change in Net Assets	(21,966)	(7,363)	(88,359)	(11,291)
Net Assets - Ending	\$ (21,966)	\$ (7,363)	\$ (88,359)	\$ (11,291)

St. Mary's Health Clinics  
 MTD Statement of Activities  
 For the Month Ending Tuesday, March 31, 2020

	Current Month Actual	MTD Budget	Total Budget	Prior Year Actual
Revenue				
Contributed Services	\$ 105,992	\$ 92,104	\$ 1,105,244	\$ 152,460
Gifts and Grants	101,781	54,431	653,176	20,463
Ministries Foundation Contributions		52,082	624,978	75,599
Other Income	-	271	3,250	39
<b>TOTAL REVENUE</b>	<b>207,773</b>	<b>198,887</b>	<b>2,386,648</b>	<b>248,561</b>
EXPENSES				
Contributed Services	105,992	92,104	1,105,243	152,530
Salaries and Employee Benefits	97,525	88,709	1,064,514	84,963
Patient Services	7,583	7,000	84,000	1,801
Fundraising Fees		2,917	35,000	
Insurance	1,350	1,417	17,000	1,341
Audit/Legal		583	7,000	
Rent	3,835	3,167	38,000	3,835
Purchased Services	4,210	3,333	40,000	4,591
Staff Development/Travel/Meetings	200	292	3,500	500
Volunteer Recognition	67	208	2,500	59
Depreciation	501	375	4,500	
Other General/Administrative Expenses	8,476	6,146	73,750	10,231
<b>Total Expenses</b>	<b>229,739</b>	<b>206,251</b>	<b>2,475,007</b>	<b>259,852</b>
Change in Net Assets	(21,966)	(7,363)	(88,359)	(11,291)
Net Assets - Ending	(21,966)	(7,363)	(88,359)	(11,291)
Additional Breakout Information				
Expense				
Administration Expenses	39,502	31,648	379,776	36,215
Clinic Expenses	190,237	174,603	2,095,231	223,637
<b>Total Expenses</b>	<b>\$ 229,739</b>	<b>\$ 206,251</b>	<b>\$ 2,475,007</b>	<b>\$ 259,852</b>
Percentage - Administration	17%	15%	15%	14%
Percentage - Clinics	83%	85%	85%	86%

**St. Mary's Health Clinics**  
**Statement of Cash Flows**  
**For the Period Ending March 31, 2020**

	<u>Month to Date</u>	<u>Year to Date</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Change in Net Assets	\$ (21,966)	\$ (150,739)
Adjustments to Reconcile Change in Net Assets to Net Cash Provided by (used in) Operations:		
Changes in Operating Assets and Liabilities:		
Accounts Receivable		181,970
Depreciation Expense	501	1,503
Prepaid Expense	3,399	(1,736)
Accounts Payable and Accrued Liabilities	(11,742)	(17,086)
Net Cash Provided by (used in) Operations	(29,808)	13,912
Cash Flows from Investing Activities:		
Plant Asset Additions		(18,040)
Net Cash Provided by (used in) Investing Activities	0	(18,040)
(DECREASE)/INCREASE IN CASH	(29,808)	(4,128)
Cash and Cash Equivalents, Beginning of Period	48,387	22,707
Cash and Cash Equivalents, March 31, 2020	<u>\$ 18,579</u>	<u>\$ 18,579</u>