



Ministries Foundation Grants Committee
Tuesday, June 2, 2020 11am - 1pm
Zoom Virtual Meeting

DRAFT

In Attendance: Beth Bird; Suzanne Herder, CSJ; Alyssa Howells; Mary Lydon; Colleen O'Malley, CSJ; Annie Sarver-Bodoh; Ralph Scorpio; Jill Underdahl, CSJ; Marie Shaun Walter, CSJ; Jean Wincek, CSJ.

Prayer: led by Ralph Scorpio.

The Ministries Foundation Grants Committee convened Tuesday, June 2, 2020 on Zoom. The meeting was called to order by chair Jill Underdahl, CSJ, at 11:05am.

Minutes: Jill asked if there was any feedback or corrections to the minutes from November 15, 2019. There were no corrections or feedback. All were in favor of approving the minutes and they were voted by all as approved.

Revenue Report

Ralph went through in detail the financial report and what is owed to every ministry to fulfill existing commitments. There is \$58,433 extra to award to the ministries. He talked about how we commit YTD funds to every ministry and that we have surpassed the fund goals to St. Mary's Health Clinics (SMHC). He reminded the committee that Sarah's... an Oasis for Women (Sarah's) is not having a breakfast this year and Learning In Style (LIS) did not do any sort of fundraising event either. He said that the Gala funds raised will be close to fulfilling the Ministries Foundation (MF) contract with SMHC and that the MF received the Payment Protection Plan. This year operating revenue will exceed operating expenses and half of the extra total will go to Fall PIM grant allocations and the other half will go to the endowment. Jean Wincek, CSJ, asked about any grants received for the other ministries. Annie Sarver-Bodoh said that we are waiting specifically to hear from the Otto Bremer Trust about a requested \$75k to be split between LIS and Sarah's. There were no other questions or comments.

Evaluation/Discussion Spring Grant Requests

SMHC: is owed \$50,000 to fulfill commitment. Everyone thought application was professionally and thoroughly completed; with praise going to Sue Gehlsen, Director, for her leadership. SMHC has done a lot of good work to support its patients during COVID-19 and there are well outlined plans to expand and continue services. There were no reservations about application and the committee assumed an **approval for \$50,000**. Colleen O'Malley, CSJ, suggested we send Sue a thank you letter appreciating her professionalism and well-done application. Annie said that the Clinics have also applied for many COVID-19 grants and started an emergency fund. They have capitalized on everything they could and took care of their patients.

LIS: is owed \$70,000 to fulfill commitment. Martha Nemesi, Director, submitted a clear application and the school has done a good job keeping in touch with their students and started an emergency fund and food shelf. Jean said that the school's government payments were less than what they planned on with

school canceled but teachers have stayed committed to their student regardless. Martha has been present during the last week for the school and has done a great job. The MF is in talks of doing a small fundraiser for them. There were no reservations among the committee and an assumed **\$70,000 was approved.**

Sarah's: is owed \$60,000 to fulfill commitment. Jean pointed out that the cost for staff health insurance is up and the Province has almost paid out their entire fund. Mary Lydon asked if there are any COVID-19 cases among the residents and Suzanne Herder, CSJ, said that they have one positive case. Currently Sarah's is at full capacity and people cannot make progress on their goals because most are not working, and school has been paused. There were no reservations and the committee assumed an **approval for \$60,000.**

St. Joseph Worker Program (SJWP): is owed \$60,000 to fulfill commitment. Thus far there are 4 workers confirmed, 1 in the process, 1 international applicant struggling with a visa and 3 more in conversation for the 2020-2021 year. Colleen asked about what the program is doing to make sure everyone will have a place to work and Suzanne said that the 4 confirmed have placement sites for sure. The Province funding has far overfunded their budget but that could be because of pending grants. Jean said that she is in favor of approving the request but is disappointed that their budget was not included. She asked Suzanne what the liaison's responsibility is to each ministry budget and Suzanne said that each liaison goes through the budget monthly. Suzanne offered to check in with Susan Hames, CSJ, the liaison to SJWP, about why its monthly budget was so off. There were no reservations and the committee assumed an **approval of \$60,000.**

All the amounts have been allocated and there is \$58,433 to give out as extra

Wisdom Ways Center for Spirituality (WW): submitted a project-based application and the MF is not contracted to award a certain amount. WW did not submit a budget either and even though there is an expense narrative, there was no projected revenue. In the future it would be helpful to ask for a project-based budget that includes projected revenue. There were no other questions about the budget after Alyssa Howells shared the financial statement with the group. Jill asked what everyone thought about the grant request and Jean votes to give them the total amount of their requested \$50,000 but to request a budget format for their revenue and expenses for the total amount and to ask for some clarity. Jill asked if there were any reservations giving the whole amount and there was not. Colleen said that it has the best potential to keep growing and bring in revenue. Jill was also in favor of approving the money but reminded the committee of the bigger need for the populations that SMHC and LIS serves. There were no reservations, and all were in favor of an assumed **approval of \$50,000.**

With the remaining \$8,433 Colleen voted to award it to SMHC. Jill brought up that LIS is also deserving of the remainder because they have lost a lot of government funding and SMHC has received more grants from COVID-19 specific funds. Mary said that more money to LIS would help get more food for people through the food shelf and Alyssa reminded the committee that with the recent protests and riots all grocery stores in South Minneapolis are effectively closed. The committee decided to give the remaining funds to LIS and strongly suggest Martha uses it to fund the food shelf. All were in favor and there was assumed **approval for the additional \$8,433 to LIS.**

Vote

Colleen made the first motion to approve all the grant awards and Mary seconded the motion of allocating the funds as discussed; all were in favor and all grant allocations were approved with \$8,443 to go to LIS. All were in favor and the PIM Grants were distributed.

Review Grant Application Fall 2020

There was a good discussion about putting more pressure on the ministries to submit complete applications on time. Jean suggested that we add a line in the Fall application saying that if the application is not complete the committee will not review it. If a ministry does not submit a complete application, it will not be reviewed, and the ministry can apply for its full amount in the Spring. All were in favor of this and it will be added to the Fall 2020 PIM Grant Application. Also, to be added to the project-based application will be a request to submit a detailed budget.

It was decided that the fall grant request will be due October 30 and the committee will meet in the second week of November. Alyssa will send out a Doodle to determine the next meeting date.

Adjournment: the meeting adjourned at 12:54pm.

Respectfully Submitted,
Alyssa Howells, CSJ Ministries Foundation