

**Sisters of St. Joseph of Carondelet
Ministries Foundation**

Planning, Partnership and Relationships Committee Charter

PURPOSE

The Planning, Partnership and Relationships Committee is commissioned by and responsible to the Ministries Foundation Board of Directors. The Committee's purposes are: to initiate the strategic planning process for the Ministries Foundation; to explore new opportunities; to project future scenarios; to engage the Province, the three Commissions of the Community Assembly and the Consocium.

MEMBERSHIP

The Planning, Partnership and Relationships Committee consists of the Executive Director, the Board Chair, and at least two additional Board members, one of whom is a Sister of St. Joseph to be appointed by the Board Chair in consultation with the Executive Director.

MEETINGS

Meetings will be scheduled at least four times a year, or as often as needed.

RESPONSIBILITIES

Strategic Planning

- Initiate a strategic planning process at least every three years;
- Engage the board throughout the process;
- Present the strategic plan for Board review and approval; and
- Monitor and report to the Board on the implementation of the strategic plan.

Partnerships and Relationships

- Ensure timely collaboration and appropriate communication with the Province, our key partner;

- Clarify the Ministries Foundation's relationships, roles and responsibilities with all recipients of Ministries Foundation funds;
- Establish and nurture relationships with the three commissions of the Community Assembly and the Consocium; and
- Watch for, identify and pursue opportunities for new partnerships in relationship with the Province.